

EXECUTIVE OFFICE OF THE PRESIDENT
NATIONAL SECURITY COUNCIL
WASHINGTON

December 30, 1958

MEMORANDUM FOR THE NSC PLANNING BOARD

SUBJECT: Agency Personnel Assigned Primarily to NSC/OCB Work

At the Planning Board meeting on October 14, Mr. Gray requested Planning Board Members, Advisers and Observers to submit to him the numbers of persons, both professional and secretarial, assigned primarily to NSC/OCB work in the respective agencies.

From the replies received, the enclosed table was prepared by the NSC Secretariat, and is transmitted herewith for the information of the Planning Board.

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Director, Policy
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AGENCY PERSONNEL IN NSC-OCB WORK

	<u>NSC</u>		<u>OCB</u>		<u>NSC-OCB</u>		<u>TOTALS</u>	
	<u>Professional</u>	<u>Secretarial</u>	<u>Professional</u>	<u>Secretarial</u>	<u>Professional</u>	<u>Secretarial</u>	<u>Professional</u>	<u>Secretarial</u>
State <u>1/</u>	3	2	3	3			6	5
Defense	4	4	4	2	1	1	9	7
JCS			1	1	5	3	6	4
Army <u>2/</u>					2	2	2	2
Navy <u>2/</u>					3	2	3	2
Air Force <u>2/</u>					2	2	2	2
Treasury					3		3	
→ CIA								
AEC					3		3	
Justice <u>3/</u>	5	3					5	3
USIA	<u>4/</u>	1	1				1	1
Budget <u>5/</u>	1	1	1				2	1
ICA					4	3	4	3
OCDM <u>6/</u>	<u>4</u>	<u>3</u>					<u>4</u>	<u>3</u>
TOTALS	20	17	10	6	24	15	54	38

STAT

- 1/ In NSC work, a large number of others, including people in the offices of the Secretary and the Under Secretary, and in the regional and functional bureaus, devote some percentage of time in direct support of the Secretary's attendance at Council meetings or directly related to Planning Board meetings; includes drafting, analyzing and coordinating reports and papers, as well as attending meetings and briefings.

In OCB work, 33 of the 42 OCB Working Groups (excluding ad hoc) are chaired by State Department officers. Contact officers for OCB work have been established in 15 area offices in the Department, usually charged with clearing papers and seeing that assignments are carried out in timely fashion. Time spent averages from 10% for desk officers to 50% for some contact officers.

- 2/ In addition, many personnel in all Services frequently devote 100% of their time for varying periods in connection with NSC or OCB matters.
- 3/ Other individuals devote a lesser, although substantial, portion of time, e. g., the Chairman and Deputy Chairman, IIC and ICIS.
- 4/ Two professionals devote less than the major portion of their time because of agency responsibilities. Country, regional or subject NSC papers involve the full participation of Area Assistant Directors, their deputies, their policy officers, and appropriate desk officers and specialists in the Office of Plans. This participation involves, among other things, attendance at NSC Board Assistants meetings.
- 5/ In addition, 3 professional and 1 secretarial devote less than half their time to NSC work, and 1 professional and 2 secretarial devote less than half their time to OCB work. Also, up to 25 persons in the course of a year, are required occasionally to devote time to papers or issues before the NSC and OCB.
- 6/ One professional and 1 clerical spend less than half their time on OCB work. In addition to figures given, it is estimated that one man-year of work is done by other people through the agency as the demand arises, on NSC and OCB matters.

NOTE: These figures do not include Council Members or their Alternates, who devote time to NSC and OCB matters.